

# Cold Ashby Parish Council

**An ordinary general meeting will be held on Wednesday February 5<sup>th</sup>, 2025, at 7.30p.m. in Cold Ashby Playing Field Pavilion.**

Councillors are summoned to attend this meeting of the Parish Council. Members of the public and press are invited to attend.

## Agenda

**Present:** to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

**Interests:** Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

**25.02.1 - Apologies:** to receive and consider apologies for absence. (SR apologies received)

**25.02.2 - Minutes:** to approve minutes of the Extraordinary Meeting of the Council held on Wednesday January 8<sup>th</sup>, 2025 (attached).

**25.02.3 - Matters arising:** to note for information only any relevant matter arising from the approved minutes.

**25.02.4 - Open forum:** to receive and discuss matters raised by members of the public present at the meeting. *N.B. the Council can only respond to comments and queries when they can be dealt with through a statement of fact or clarification. The Public Forum should not be used for debate; where debate or a decision is required, it should be under an item that has been included in the published agenda.*

### **25.02.5 - Accounts:**

- Members are asked to approve the attached accounts for January 2025 and authorise the payments contained in them. Details of payments, the new balance and forecast for 2024-25 are included as Annex A.

**25.02.6 - Grass cutting contract:** *(Clerk to report, see attached).*

**25.02.7 - Planning matters:** None

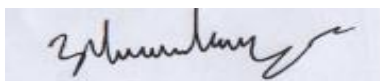
**25.02.8 -Tree branches encroaching junction Church Lane/Crabtree Lane:** *(RB to report).*

**25.02.9 - St Denys grant application:** *(Clerk to report see attached).*

**25.02.10- Parish council Elections:** *(Clerk to report).*

**25.02.11 - Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

**Date of next meeting:** Wednesday March 5<sup>th</sup>, 2025, at 7.30p.m. in the Playing Field Pavilion



Jonathan Ward-Langman January 30<sup>th</sup>, 2025

### Annex A Cold Ashby Parish Council accounts January 2025

| Date                 | Account    | Category                         | Desc                        | Credit/ Debit   | £       | VAT    | Total      |
|----------------------|------------|----------------------------------|-----------------------------|-----------------|---------|--------|------------|
| 19/12/2025           | Main       | Opening Balance                  |                             |                 |         |        | £12,151.54 |
| 19/12/2025           | Savings    | Opening Balance                  |                             |                 |         |        | £9,827.89  |
| 31/12/2024           | Savings    | Interest on reserve              | Interest                    | Credit          | £11.63  | £0.00  | £11.63     |
| 13/01/2025           | Main       | Grasscutting                     | Thompson Groundcare         | Debit           | £407.96 | £81.59 | £489.55    |
| 13/01/2025           | Main       | Grasscutting                     | Thompson Groundcare         | Debit           | £407.96 | £81.59 | £489.55    |
| 13/01/2025           | Main       | Grasscutting                     | Thompson Groundcare         | Debit           | £407.96 | £81.59 | £489.55    |
| 13/01/2025           | Main       | Streetlighting                   | Npower                      | Debit           | £246.08 | £12.30 | £258.38    |
| 13/01/2025           | Main       | Streetlighting                   | E-On                        | Debit           | £192.00 | £38.40 | £230.40    |
| 14/01/2025           | Main       | Cemetery fees                    | Averill Phillips and Family | Credit          | £190.00 | £0.00  | £190.00    |
| 15/01/2025           | Main       | Website & email accounts         | IONOS (DD)                  | Debit           | £3.00   | £0.60  | £3.60      |
| 30/01/2025           | Main       | VAT reclaim (Apr 2022- Mar 2024) | HMRC VTR                    | Credit          | £859.26 | £0.00  | £859.26    |
|                      |            |                                  |                             |                 |         |        |            |
|                      |            |                                  |                             |                 |         |        |            |
|                      | Main       | Total                            |                             |                 |         |        | £911.77    |
|                      | Savings    | Total                            |                             |                 |         |        | £11.63     |
|                      |            |                                  |                             |                 |         |        |            |
|                      |            |                                  |                             |                 |         |        |            |
| Accounts authorised: |            |                                  |                             |                 |         |        |            |
|                      | Clerk      | Jonathan Ward-Langman            |                             |                 |         |        |            |
|                      | Councillor |                                  |                             | Main Account    |         |        | £11,239.77 |
|                      | Councillor |                                  |                             | Savings account |         |        | £9,839.52  |
|                      |            |                                  |                             | Month Balance   |         |        | £21,079.29 |
|                      | Date:      |                                  |                             |                 |         |        |            |

| <b>Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING February 5th 2025</b>       |   |  |  |  |                              |   |            |
|---|---|--|--|--|------------------------------|---|------------|
| Name of smaller authority:  | <b>Cold Ashby Parish Council</b>        |  |  |  |                              |   |            |
| County area (local councils and parish meetings only):  |   |  |  |  | <b>West Northamptonshire</b> |   |            |
|   |   |  |  |  |                              |   |            |
| <b>Financial year ending 31 March 2025</b>  |   |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
| Prepared by (Name and Role):  | <b>Jonathan Ward-Langman Clerk/ RFO</b> |  |  |  |                              |   |            |
| Date:   | <b>30/01/2025</b>                       |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
|   |   |  |  |  | £                            | £ |            |
| <b>Balance per bank statements as at 30/01/2025</b>   |   |  |  |  |                              |   |            |
| Business Current Account 1045   | account 1                               |  |  |  | £11,239.77                   |   |            |
| Business Reserve Account 2605   | account 2                               |  |  |  | £9,839.52                    |   |            |
|   | account 3                               |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
| Petty cash float (if applicable)  |   |  |  |  |                              |   | £0.00      |
|   |   |  |  |  |                              |   |            |
| Less: any unpresented cheques as at <b>30/01/2025</b><br><b>(enter these as negative numbers)</b> |   |  |  |  |                              |   | £0.00      |
|   |   |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
|   |   |  |  |  |                              |   |            |
| <b>Net balances as at 30/01/2025</b>  |   |  |  |  |                              |   | £21,079.29 |

| Annex A: Invoices for approval Cold Ashby Parish Council December 4 <sup>th</sup> 2024 |            |                          |             |              |       |       |       |
|--|------------|--------------------------|-------------|--------------|-------|-------|-------|
| Date   | Account    | Category                 | Description | Credit/Debit | £     | VAT   | Total |
| 30/01/2025   | Main       | Website & email accounts | IONOS (DD)  | Debit        | £3.00 | £0.60 | £3.60 |
|  |            |                          |             |              |       |       |       |
|  |            |                          |             |              |       |       |       |
|  |            |                          |             |              |       |       |       |
|  |            |                          |             |              |       |       |       |
|  |            |                          |             |              |       |       |       |
|  |            |                          |             |              |       |       |       |
|  |            |                          |             |              |       |       |       |
| Above payments authorised:   |            |                          |             |              |       |       |       |
|  | Clerk      | Jonathan Ward-Langman    |             |              |       |       |       |
|  | Councillor |                          |             |              |       |       |       |
|  | Councillor |                          |             |              |       |       |       |
|  | Date:      |                          |             |              |       |       |       |

## Cold Ashby Parish Council Budget report 2025-26 (N.B. Payments net of VAT as this will be reclaimed)

| -                              | Actual to<br>January<br>30th 2025 | Full year<br>forecast | Budget<br>2024-25 | Variance<br>(budget vs<br>forecast) | Notes  |
|--------------------------------|-----------------------------------|-----------------------|-------------------|-------------------------------------|--|
| OPENING BALANCE MAIN           | £13,090.28                        |                       |                   |                                     |  |
| OPENING BALANCE RESERVE        | £8,726.34                         |                       |                   |                                     |  |
| RECEIPTS                       |                                   |                       |                   |                                     |  |
| Precept                        | £12,000.00                        | £12,000.00            | £12,000.00        | £0.00                               |  |
| Cemetery charges               | £530.00                           | £600.00               | £0.00             | £600.00                             |  |
| S136 Grasscutting (NNC)        | £682.73                           | £682.73               | £0.00             | £682.73                             |  |
| Recharge CAPFA insurance       | £1,853.40                         | £1,853.40             | £0.00             | £1,853.40                           |  |
| Interest on reserve            | £113.82                           | £132.00               | £0.00             | £132.00                             |  |
| Other grants and payments      | £1,030.00                         | £1,030.00             | £2,600.00         | -£1,570.00                          | Insurance payment (cemetery wall)              |
| VAT reclaim (Apr 2022- Mar 25) | £859.26                           | £859.26               | £0.00             | £859.26                             |  |
| Transfer to reserve            | £1,000.00                         | £1,000.00             | £0.00             | £1,000.00                           | Shown as receipt AND as payment                |
| TOTAL                          | £18,069.21                        | £18,157.39            | £14,600.00        | £3,557.39                           |  |
|                                |                                   |                       |                   |                                     |  |
| PAYMENTS                       |                                   |                       |                   |                                     |  |
| Clerk's salary & PAYE          | £2,893.20                         | £3,800.00             | £2,350.00         | -£1,450.00                          | Incl. home office payment. (Pay award pending) |
| Payroll                        | £70.00                            | £100.00               | £100.00           | £0.00                               |  |
| Office costs                   | £0.00                             | £30.00                | £150.00           | £120.00                             |  |
| Stationery                     | £0.00                             | £20.00                | £200.00           | £180.00                             |  |
| Insurance                      | £2,471.32                         | £2,471.32             | £2,500.00         | £28.68                              |  |
| NCALC/ACRE subscription        | £254.87                           | £290.00               | £285.00           | -£5.00                              |  |
| HMRC                           | £0.00                             | £0.00                 | £1,200.00         | £1,200.00                           |  |
| Grass cutting                  | £3,088.68                         | £3,090.00             | £2,950.00         | -£140.00                            |  |
| Audit                          | £25.00                            | £25.00                | £100.00           | £75.00                              |  |
| Room hire                      | £292.50                           | £500.00               | £250.00           | -£250.00                            | Includes payment for 2023-24                   |
| Data protection                | £35.00                            | £35.00                | £75.00            | £40.00                              | ICO fee  |
| Training                       | £0.00                             | £250.00               | £700.00           | £450.00                             |  |
| Website & email accounts       | £52.59                            | £80.00                | £705.00           | £625.00                             |  |
| Cemetery maintenance           | £1,940.00                         | £1,940.00             | £500.00           | -£1,440.00                          | Repairs to wall                                |

|   |                |            |            |            |  |
|---|----------------|------------|------------|------------|--|
| Consumables/IT                          | £0.00          | £50.00     | £300.00    | £250.00    |  |
| Street Lights                           | £1,460.87      | £1,650.00  | £1,400.00  | -£250.00   |  |
| Sundry                                  | £0.00          | £0.00      | £0.00      | £0.00      |  |
| Water charges                           | £54.10         | £80.00     | £80.00     | £0.00      |  |
| General maintenance                     | £332.45        | £500.00    | £500.00    | £0.00      | Defibrillator battery & pads                 |
| S137                                    | £0.00          | £0.00      | £500.00    | £500.00    | Query category                               |
| Grants                                  | £2,835.00      | £2,835.00  | £2,500.00  | -£335.00   | Underspend 2023-24                           |
| Small Works/lengthsman                  | £0.00          | £0.00      | £500.00    | £500.00    |  |
| Bus subsidy                             | £0.00          | £0.00      | £0.00      | £0.00      | Bus subsidy in 2024-25 from special projects |
| Special projects                        | £742.56        | £742.56    | £500.00    | -£242.56   | Bus subsidy                                  |
| Contested election                      | £0.00          | £400.00    | £200.00    | -£200.00   |  |
| Transfer to reserve                     | £1,000.00      | £1,000.00  | £0.00      | -£1,000.00 | Shown as receipt AND as payment              |
| <b>Total Variance</b>                   |                |            |            | -£1,343.88 |  |
| <b>TOTAL PAYMENTS</b>                   | £17,548.14     | £19,888.88 | £18,545.00 |            |  |
| <b><u>TOTAL (Surplus/overspend)</u></b> | <u>£521.07</u> | -£1,731.49 | -£3,945.00 |            |  |
| -                                       | -              |            |            |            |  |
| <b>F'CAST CLOSING BALANCE MAIN</b>      |                | £11,358.79 |            |            |  |
| <b>F'CAST CLOSING BALANCE RESERVE</b>   |                | £9,858.34  |            |            |  |